

# Viking Village Afterschool Program 2023-2024

FCBOE Employee  YES  NO

**Student's Name:**

1. \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_  
 2. \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_  
 3. \_\_\_\_\_ Grade: \_\_\_\_\_ Birthday: \_\_\_\_\_

Family Street Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip Code \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Parent's Name \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

List any special information about your child(ren) (allergies, diet, medical information, etc.)

***In case of emergency contact (other than parent):***

Name	Relationship	Phone Number(s)

***The following people (other than parent) may pick up my child(ren) from the Afterschool Program:  
Picture ID is required!***

Name	Relationship	Phone Number(s)

## Behavior Guidelines

Viking Village strives to provide an atmosphere conducive to the safety and well-being of all participants and staff. This program operates under the same Code of Conduct as Vickery Creek Elementary and Forsyth County Schools.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Enrollment / Payment Information

Registration Fee (**non-refundable**): \$50.00 per child and \$25.00 for each additional child

For tuition payment we accept Bank Transfers (direct debit), checks and cash. **Please be aware there will be a 60 cent fee per transaction** (on bank transfer). Any checks written should be made payable to VCES and should include the child's name. Return checks will go through an electronic collection agency to collect any insufficient funds. **A late fee of \$35 will be assessed if account is not paid in full by the 15<sup>th</sup> of the current month.** Any student whose account has gone unpaid for one month, will be dismissed from the program until the balance is paid in full.

***Please complete the Pre-Authorized Direct Debit (PAD) Plan agreement below.***

I authorize  / do not authorize  Vickery Creek Elementary, and the financial institution designated (or any other financial institution I may authorize at any time) to withdraw funds from my bank account.

Name on Account: \_\_\_\_\_ Type of Account: Personal  Business

Financial Institution (FI): \_\_\_\_\_

Bank Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account Number: \_\_\_\_\_ Routing Number: \_\_\_\_\_

As of the 2023-2024 school year, we are asking you to commit to full time or part time enrollment. For billing and staffing purposes, we do not allow switching from one to another. Also, **please note that you will be billed regardless of your child's attendance** (no exceptions).

\_\_\_\_\_ My child(ren) will attend FULL TIME After School Program (4 – 5 days per week)  
(\$80.00/week 1<sup>st</sup> child + \$70.00 each additional)

\_\_\_\_\_ My child (ren) will attend PART TIME After School Program (3 days per week or less)  
(\$60.00/week 1<sup>st</sup> child + \$50.00 each additional)

Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_

### Pick Up Procedures

***Viking Village operates ONLY on days in which school is in session. Services will not be offered on student holidays, September 22<sup>nd</sup>, December 19<sup>th</sup>, March 29<sup>th</sup>, or during the summer months. We will close at 3:00pm on the last day of school, May 23<sup>rd</sup>. IF THE SCHOOL CLOSSES DUE TO WEATHER OR ANY OTHER UNFORSEEN REASONS, TIME WILL NOT PERMIT EACH PARENT TO BE NOTIFIED. ALL AFTER SCHOOL PROGRAM PARTICIPANTS WILL BE SENT HOME IN THE MANNER IN WHICH YOU HAVE INSTRUCTED THEIR TEACHERS.***

**Please Note: A \$4.00 per minute per child will be assessed for any Viking Village Afterschool member that remains after 6:00pm based on the school clock. Charges will be added to your statement.**

I have read, understand and accept the policies and procedures concerning payments, late pick-up fees, and discipline as they pertain to my child's participation in the Afterschool Program. In addition, I grant permission for the staff to authorize emergency medical treatment from a Licensed Physician in circumstances that warrant such treatment.

Parent/Guardian Signature

Date