Welcome Raiders!

We are excited about all the great plans for the 2019-20 School Year! To ensure a great start to school, we are including some important reminders regarding your schedule.

1. Schedules will be available for viewing through Parent Portal beginning at 2:00 PM on Monday, July 29th.

2. We have worked hard to honor students requested courses and electives that were selected during registration. In some cases, final scheduling required the use of an alternate course to complete a schedule. If an alternate elective course was not provided during registration, an elective course was selected based on availability.

3. Counselors are still working on students’ schedules to ensure appropriate course placement. The student’s schedule is subject to change.

4. A paper copy of schedules will be provided to all students during Raider Time (RT) on the first day of school.

5. Schedule Correction Request Forms will be available in the Front Office beginning Tuesday, July 30th at 8:00 AM and in the Counseling Office once school begins. This form should only be used if you meet one of the following criteria:
   - The student has already earned credit in the course.
   - The student has not met the course pre-requisites.
   - A Senior needs a specific class to graduate.
   - The student needs a specific class to complete a pathway.
   - Administrative balancing of classes.

6. A student's schedule may have “See Counselor” during a period for a variety of reasons. On Thursday, August 1st during the period designated with the “See Counselor” the student should report to the Counseling Office located in Room 230. The student will meet with the counselor to determine the course that belongs in the schedule based on course selection, alternate choices, required pre-requisite courses, and graduation requirements. At that time, a new schedule will be given to the student.

7. Any student with Dual Enrollment question/concern, will need to see Mr. Owens.

8. Our office hours during pre-planning are 8:00-11:30 and 1:00-4:00. Due to staff wide required meetings and events, the main office will be closed from 11:30 to 1:00 each day.

9. On August 1st, the first day of school, please report to your Raider Time (RT) teacher by 8:25 AM.

10. At this busy and exciting time of year, please allow extra time for return phone calls and emails.
Schedule Correction Request Forms: Frequently Asked Questions:

I meet one of the criteria for a schedule correction, what is my next step?
A: Complete all the information on the Schedule Correction Request form. A parent signature is required.

Where do I get the Schedule Correction Request Form?
A: The form is available in the front office of North Forsyth High School beginning Tuesday, July 30th at 8:00 AM. When school begins, the form will be available in the Counseling Office.

What is the deadline to submit the Schedule Correction Request Form?
A: Forms must be returned with parent signature by Wednesday, August 7th at 4pm to the Counseling Office.

How will I know if my request for a schedule correction has been approved or denied?
A: If you are approved, you will receive a copy of your corrected schedule. The corrected schedule will also be reflected in Parent Portal. If your request is denied, you will receive a copy of the Schedule Correction Form with details about why your request was not approved.

Can I make multiple requests for changes?
A: To streamline the process and not cause unnecessary delays, please submit only one Schedule Correction Request Form. Requests for changes will not be taken by phone or email.

Will I have a better chance to get my requested change if I am one of the first to submit a request?
A: Not necessarily. Decisions for a schedule change are based solely on the criteria listed above.

What if I have extenuating circumstances?
A: Please explain your circumstances on the Schedule Correction Request Form in the space provided.