



# NORTH FORSYTH HIGH SCHOOL

## 2024 AP EXAM REGISTRATION INFORMATION

Please read all of the information below concerning 2024 AP Testing. All exam dates and times are set by the College Board and cannot be changed by schools.

### I am taking an in-person AP course. How do I register?

- All students must register for AP exams online. Siblings must register separately. Each student needs their own individual registration.
- **The AP Exam registration is a two step- two website- process again this year.**
- **STEP 1:** Students should have already enrolled into their AP course on the College Board (CB) website ([My AP platform](#)), using a join code provided by the teacher.
  - If a student needs a join code, please contact your teacher or the AP Coordinator at your school. Students MUST keep up with their CB account login information. Schools do not have access to student accounts.
  - Students MUST indicate in each AP course on the College Board website whether they will take the exam in May or not, by changing the Order Exam status from "Undecided" to "Yes."
  - Link to the College Board website: <https://www.collegeboard.org/>
- **STEP 2:** College Board does not collect exam payments; it only collects the exam order information from students. **Therefore, students will also need to login to/create their Total Registration account to make payment.**
  - Total Registration is used each year to pay for PSAT and AP exams. Students should use the same account and login information for all exams. If students already have a TR account, they should look for the "Have you previously registered? Login here." link on the TR home page.
  - If a student does not have a TR account, they must create an account. It is important for accounts to be created with the student's email account. There is a separate place for parents to record their email address so they may receive notifications.
    - Be sure the student's personal information and email are the same as those used in the student's MY AP College Board account.
  - Link to the TR website: [www.TotalRegistration.net/AP/110921](http://www.TotalRegistration.net/AP/110921)

### I am taking an online AP Course through FVA and/or GAVS. How do I register?

- Students taking online AP courses will follow the same two steps outlined above, but they must link **two** join codes to their College Board account.
  - The **first join code** supplied by the online FVA/GAVS instructor is entered in their College Board account to access resources. This first join code does not order the exam.
  - In their Total Registration account, students will register for an "independent study" exam and pay for the AP exam through your base school's Total Registration website.
    - Students will receive an "**Exam Only**" **second join code** on the Total Registration confirmation page under "Account History."
    - This join code allows you to register for an 'Exam Only' section in the My AP platform, where you will select "yes" if you wish to take the exam.
- Contact the AP Coordinator at your base school with any exam ordering questions.
- Virtual students will report to their base school on their exam day(s) for testing.

### How much do AP exams cost?

- For 2024 Testing, the College Board charges \$98.00 for each exam. In addition, students will pay a one-time administrative fee each year to offset the cost of testing materials, substitutes, etc. All high schools in Forsyth County charge a one-time fee of \$25.00 regardless of how many exams a student takes.
- The cost for exams will be as follows:
  - 1 exam = \$123.00 (includes the exam fee of \$98.00 plus a one-time administrative fee of \$25.00)
  - 2 exams = \$221.00
  - 3 exams = \$319.00
  - 4 exams = \$417.00
  - 5 exams = \$515.00

### What is the exam registration and ordering deadline?

- For courses that begin in August, exam registration will end at 11:59pm on October 24th.
- For online courses that begin in January, exam registration will end at 11:59pm on February 20th.
- **No changes or adjustments to exam orders will be processed after March 1st.**

### Is there a late registration period and how much is the late fee?

- For courses that begin in August, students will be assessed a \$40 late registration fee on/after October 25<sup>th</sup>. This fee is charged by the College Board and cannot be canceled by the school.
- For online courses that begin on January 5th, students will be assessed a \$40 late registration fee on/after February 21st. This fee is charged by the College Board and cannot be canceled by the school.

### Can I cancel my exam?

For courses that begin in August:

- Students that order an exam by the October 24th deadline can cancel exams until November 15, 2023 with no charge.
- Cancellations after November 15th will not be refunded in full. The College Board will only refund \$58 per test after November 15, 2023. The \$25 administrative fee is non-refundable.

For online courses that begin in January:

- Students that order an exam by the February 20th deadline can cancel exams until March 1st with no charge.
- No changes or adjustments to exam orders will be processed after March 1st.

### Does the State of Georgia pay for one STEM exam per student?

- Students enrolled in STEM classes will be allowed to take their first AP STEM exam at a reduced cost. STEM students will only pay the administration fee of \$25.00. Approval for all registrations that include a STEM exam will be required; therefore, STEM students cannot pay for exams at the time of registration.
- Students must indicate at the time of test registration that they are taking a STEM exam to receive the \$98.00 credit.
- As students register for exams in Total Registration they will be asked if they are taking at least one STEM exam. This is called a “special waiver.”
  - Once students indicate they are taking a STEM exam, the registration is paused so that the school can verify this information. After the fee waiver is verified, TR does NOT notify students that they may now proceed with registration and make payment. Students need to go back into their TR accounts within 48 hours of initial registration to check on the status of their registration and make payment.
- The College Board charges a restocking fee for unused exams. Students who order an exam but do not take the exam (no-show) may be required to pay the \$40 restocking fee.

### Is there a reduced cost for students with financial difficulty?

- Students who have applied and met Federal Free/Reduced Lunch (FRL) criteria will receive up to two exams free of charge. They may receive additional exams at a reduced rate.
  - When qualifying students register for exams, they are asked if they meet Free/Reduced Lunch criteria. If the student indicates that they do meet Free/Reduced Lunch criteria, the registration process is paused until this information is confirmed by the school.
  - Students who are part of the FRL program may provide an acceptance letter they received from Forsyth County Schools. If they need another copy of the letter, they can request a copy of their letter from Sandra McKinzie ([smckinzie@forsyth.k12.ga.us](mailto:smckinzie@forsyth.k12.ga.us))

### How do I contact an AP Coordinator?

- Alliance Academy for Innovation: [Mary Beth Jager](#)
- Denmark High School: [Tracey Winkler](#)
- East Forsyth High School: [Vanessa Garcia](#)
- Forsyth Central High School: [Antonia Alberga-Parisi](#)
- Forsyth Virtual Academy: [Sandy Forman](#)
- Lambert High School: [Kelli Schuyler](#)
- North Forsyth High School: [Angela Hurt](#)
- South Forsyth High School: [Nicole Espy](#)
- West Forsyth High School: [Rebecca Britten](#)

Note: As a part of their participation in AP Courses, students may be expected to utilize accounts created with the College Board via their official website. These accounts provide students with access to AP Course resources, AP Exam practice materials, individualized results from AP Exams and other assessments offered by the College Board. Parents and students should review the College Board privacy policies and collaboratively create and manage this account. For additional information, please contact the AP Coordinator at your student's school, and visit <https://privacy.collegeboard.org/>.

## 2024 AP Exam Schedule

Date	Morning – 7:30 AM	Afternoon – 11:30 AM
Monday, May 6, 2024	AM: US Government & Politics	PM: Chemistry* PM: Art History
Tuesday, May 7, 2024	AM: Human Geography AM: Microeconomics	PM: Seminar PM: Statistics*
Wednesday, May 8, 2024	AM: Eng Literature & Composition	PM: Comp Government & Politics PM: Computer Science A*
Thursday, May 9, 2024	AM: Environmental Science* AM: Chinese Language & Culture	PM: Psychology
Friday, May 10, 2024	AM: European History AM: US History	PM: Macroeconomics PM: Spanish Literature & Culture
<b>WEEK 2</b>	<b>Morning – 7:30 AM</b>	<b>Afternoon – 11:30 AM</b>
Monday, May 13, 2024	AM: Calculus AB* AM: Calculus BC*	PM: Italian Language & Culture PM: Precalculus*
Tuesday, May 14, 2024	AM: English Language & Composition	PM: Physics C: Mechanics* PM: Physics C Electricity & Magnetism* PM: African American Studies

<b>Wednesday, May 15, 2024</b>	<b>AM: French Language &amp; Culture AM: World History Modern</b>	<b>PM: Computer Science Principles* PM: Music Theory</b>
<b>Thursday, May 16, 2024</b>	<b>AM: Spanish Language &amp; Culture</b>	<b>PM Biology* PM: Japanese Language &amp; Culture</b>
<b>Friday, May 17, 2024</b>	<b>AM: German Language &amp; Culture AM: Physics 1: Algebra-Based*</b>	<b>PM: Latin PM: Physics 2: Algebra-Based*</b>