

Lambert High School AP Exam Registration and Payment Process

Students taking online courses should register for "Exam Only" sections at LHS and indicate "Independent Study" in Total Registration.

1

REGISTER COURSE RESOURCES

MY AP PLATFORM

<https://myap.collegeboard.org>

- Use the **join code(s), provided by instructors**, to access course resources.
- Provide required student information to College Board for AP Exam Labels.

Join Codes are also available in **Total Registration** on the home page under "Student Account History."

2

REGISTER FOR ELECTED EXAMS

MY AP PLATFORM

- In order for an exam to be ordered from College Board, students must select under "Order Exam?" the "Yes" choice .

\$94/ Exam
\$25 Administrative fee/year

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REGISTER FOR PAYMENT

TOTAL REGISTRATION PLATFORM

<https://user.totalregistration.net/AP/110927>

Payments are made for the exams directly online through the Total Registration platform.

- The selected exams should agree with those students indicated in My AP as part of step 2.
- Payments are made only on the Total Registration platform

Registration Deadline:

October 28, 2019

Nov 15th Final Payment Deadline

DEADLINE

In order for exams to be ordered, students must complete steps 1-3 by 10/28 and have all exams paid in full by the 11/15 deadline.

\$40/exam

LATE FEES

Per College Board, fees not paid in full by the Nov 15th payment deadline will incur a \$40/exam late fee as