

DUAL ENROLLMENT

IN 7 EASY STEPS

- 1** Meet with your LHS Counselor after you have reviewed this helpful Dual Enrollment Night video: https://drive.google.com/file/d/1f68HO_obp9si1XCPT6KbJ-J8ejac7iee/view
- 2** Take the SAT/ACT prior to the DE college application deadlines. You are responsible for sending your official test scores directly to the DE College. Some DE Colleges may accept an ACCUPLACER placement test score in lieu of the SAT/ACT test score for admissions.
- 3** Apply to the college! Online applications can be found on the Dual Enrollment page on the college's website.
Georgia State University: <https://admissions.gsu.edu/bachelors-degree/apply/dual-enrollment/>
University of North Georgia: <https://ung.edu/undergraduate-admissions/dual-joint-enrollment.php>
Lanier Technical College: <https://www.laniertech.edu/dual-enrollment/admission-requirements-testing/>
- 4** Students must request a transcript through Parchment to be sent to the DE college at: <https://www.parchment.com/u/registration/195300/account>
Each transcript request is \$8.
- 5** After acceptance to the DE college, please download, complete, and email the Student Advisement Plan (SAP) to your LHS counselor; The SAP document is available at [this link](#). Please use the DE course directory to help you complete the SAP: <https://www.gafutures.org/checs/dualenrollment/DECourseDirectory>. A completed SAP ensures that you and your Counselor are on the same page about the DE classes you are planning to take.
- 6** Students/parents must log-on to GA Futures and complete the student and parent portion of the online funding application/Student Participation Agreement at [this link](#). The funding application must be completed once every fiscal year to ensure that the tuition of your DE college courses are covered.
- 7** When all courses are approved (or denied) by the high school and DE college for the term selected, then the application is complete. The student will then contact the DE College to register for their Dual Enrollment classes.

STUDENTS WHO INTEND TO PARTICIPATE IN DUAL ENROLLMENT MUST REGISTER WITH LHS AS IF THEY WILL BE TAKING ALL OF THEIR COURSES AT LHS.

IF STUDENTS DO NOT REGISTER IN THIS MANNER AND FIND OUT LATER THAT THEY ARE NOT ACCEPTED FOR DUAL ENROLLMENT BY THE COLLEGE AS ANTICIPATED, THE PROCESS OF SCHEDULING GRADUATION REQUIREMENTS BECOMES MUCH MORE DIFFICULT AND STUDENTS RUN THE RISK OF NOT GETTING INTO A REQUIRED COURSE.



THE 2021-2022 COURSE PRE-REGISTRATION WINDOW OPENS IN FEBRUARY/MARCH, WHICH IS BEFORE THE DUAL ENROLLMENT APPLICATION DEADLINES AT THE COLLEGES. AS A RESULT, STUDENTS WILL LIKELY NOT HAVE CONFIRMATION FROM THE COLLEGE THAT THEY HAVE BEEN ACCEPTED FOR DUAL ENROLLMENT PRIOR TO THE WINDOW CLOSING.

ONCE WE RECEIVE CONFIRMATION THAT YOUR STUDENT HAS BEEN ACCEPTED TO A COLLEGE FOR DUAL ENROLLMENT, THEIR COUNSELOR WILL GO INTO THE STUDENT'S LHS SCHEDULE AND MAKE THE APPROPRIATE ADJUSTMENTS.

PLEASE FEEL FREE TO CONTACT YOUR COUNSELOR
WITH ANY QUESTIONS YOU MAY HAVE!