

DUAL ENROLLMENT

IN 7 EASY STEPS

1

Tell your counselor you are interested in Dual Enrollment and that you plan to apply!

2

Take the SAT/ACT* (take ACCUPLACER** for admission consideration to Lanier Tech) prior to the application deadlines. You are responsible for sending your test scores directly to the DE College. *Due to the SAT/ACT being canceled, please contact the DE colleges directly to find out what concessions are being made. **Lanier Tech will accept PSAT Scores due to Accuplacer being canceled.

3

Apply to the college! Online applications can be found on the Dual Enrollment page on the college's website.

4

Students must request a transcript through Parchment to be sent to the DE college at: <https://www.parchment.com/u/registration/195300/account> Each transcript request is \$8.

5

After acceptance to the DE college, please download, complete, and email the Student Participation Agreement (SPA) to your LHS counselor; The SPA document can be found on our counseling website under Dual Enrollment here: <https://www.forsyth.k12.ga.us/Page/51656> A completed SPA ensures that you and your Counselor are on the same page about the DE classes you are planning to take.

6

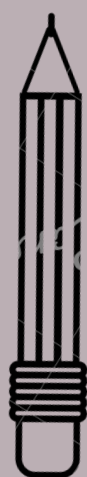
Students/parents must log-on to GA Futures and complete the student and parent portion of the online funding application/Student Participation Agreement at [this link](#). The funding application must be completed once every fiscal year. Once completed, it will populate in your Dual Enrollment dashboard and will also be sent to your high school and DE college for confirmation.

7

When all courses are approved (or denied) by the high school and DE college for the term selected, then the application is complete. The student will then contact the DE college to finalize their DE class schedule.

STUDENTS WHO INTEND TO PARTICIPATE IN DUAL ENROLLMENT MUST REGISTER WITH LHS AS IF THEY WILL BE TAKING ALL OF THEIR COURSES AT LHS.

LHS's 2020-2021 registration period began in March, which is before the Dual Enrollment application deadlines at the colleges. As a result, students will likely not have confirmation from the college that they have been accepted for Dual Enrollment in time for LHS's registration window.



IF STUDENTS DO NOT REGISTER IN THIS MANNER AND FIND OUT LATER THAT THEY ARE NOT ACCEPTED FOR DUAL ENROLLMENT BY THE COLLEGE AS ANTICIPATED, THE PROCESS OF SCHEDULING GRADUATION REQUIREMENTS BECOMES MUCH MORE DIFFICULT AND STUDENTS RUN THE RISK OF NOT GETTING INTO A REQUIRED COURSE.

Once we receive confirmation that your student has been accepted to a college for Dual Enrollment, their counselor can go into the student's LHS schedule and make the appropriate adjustments.

Please feel free to contact your counselor with any questions you may have!