



DUAL ENROLLMENT ORIENTATION

"I GOT INTO THE COLLEGE, WHAT'S NEXT?"

OVERVIEW



1. DE Overview
2. Tips for College Success
3. Posting of Grades/Transcripts
4. Drop/Add vs. Withdrawals
5. Course Selection
6. Important Considerations
7. Next Steps

DUAL ENROLLMENT OVERVIEW



Students must remain in “Good Academic Standing” at both the college and high school to remain in the program.

Students participating in dual enrollment college courses should understand that the coursework may be more rigorous and challenging than high school courses.

Students are held to a higher degree of independent responsibility and accountability than in regular high school courses.

ATTENDANCE



Students need to make sure that they are attending class. If a course is online, make sure you are participating in discussion posts.

Parent/guardians will not have access to student attendance.

STUDENT COMMUNICATION



Parents/guardians do not have rights at the college level.

When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student

It is the student's responsibility to communicate with the advisor and/or professor at the college level to ensure college success. Preferable mode of communication is college email.

Professors do hold office hours if students need additional help.

SCHOOL COUNSELOR ROLE



School counselors assist with:

- Course selection
- Funding
- Posting of grades to transcript

School counselors cannot control or assist with:

- Course registration
- Class times at the college
- Grading systems at the college
- Professor/student issues
- Attendance at the college

SYLLABUS & GRADING



In high school, 25% is formative work, 75% is summative. College courses are often comprised of 2-4 major assignments or tests (no formative work).

The syllabus will showcase the road map of the course and important deadlines. Make sure to review it carefully.

ONLINE COURSES



Extra important to review the syllabus!

Make sure student logs into the course the first day and completes the first assignment/discussion post (if not you may be dropped from the course)

POSTING OF GRADES/TRANSCRIPTS



Dual enrollment classes will be posted to both the high school transcript and college transcript.

Students in a college course are starting their college GPA.

DE courses also impact HOPE GPA.

POSTING OF GRADES/TRANSCRIPTS



Most colleges report grades on a letter scale. We will transcribe the following way:

A=95

B=85

C=75

D=70

F=59

- A quality point (1.0) is applied to DE courses.
- 1-2 credit courses count as a .5 credit (ex. lab).
 - Labs+Courses only count as 1 period at DHS.
- 3-6 credit courses count as 1.0 credit

POSTING OF GRADES/TRANSCRIPTS



If students fail a dual enrollment course, they are not approved to take the same course again through the DE program.

All DE grades are posted to both college and high school transcripts (regardless of pass status)

POSTING OF GRADES/TRANSCRIPTS

Most colleges will automatically send transcripts at the end of each term.

NOTE: Spring term of Senior year, we recommend that students request a transcript as soon as grades are posted.



DROP/ADD PERIOD



Drop/Add Period: Colleges have a drop/add period, usually the first 5 days of college. Students can drop a course without penalty during this time.

If a student drops a course, they must inform their counselor ASAP. It is the responsibility of the student to inform the counselor of any course changes.

WITHDRAWALS

Students must communicate and receive approval from school counselor to withdraw from a course.

If a student withdraws from a course (usually mid-semester), the student will receive a course grade of a 59 on their transcript.

Once informed, the counselor will see if we offer a corresponding course at the high school. If so, the 59 will be posted to the transcript. However, it will be removed once the student has completed the corresponding course.



WITHDRAWALS



Example: Student enrolled in ENGL 1101. If w/d in October, we will place student in Advanced Composition and place a 59 on the transcript.

**This can have college admissions implications.

**Students are responsible for any missed work in the high school course.

WITHDRAWALS



If no corresponding course is available, a 59 will be posted to the transcript. (Ex. Spring semester courses, CTAE courses, etc.)

If a student w/d from a summer course, it will post as a 59 on the transcript.

COURSE SELECTION



It is the job of the student & parent/guardian to research college courses.

You will select courses and verify them with a counselor following this meeting. Then you will meet with a college advisor to select times and educational setting for those courses. Counselors do not have access to that information.

College courses may be online (asynchronous), online (synchronous), hybrid (in class and online), or in person.

COURSE SELECTION

Q: What courses should I take through dual enrollment?

A: Why are you taking DE courses?

- To add rigor to your schedule while taking graduation requirements?
 - [HS Credit Check](#)
- To knock out college coursework?
 - [Sample Core Curriculum](#)
 - [Sample AP Equivalency Chart](#)
 - Students need to send AP scores to the college if trying to bypass prerequisites.
- To supplement your curriculum?
 - Review [programs](#) or [gaFutures directory](#).



COURSE SELECTION

The [gaFutures course directory](#) shows all approved DE courses for each college.

Some typical senior core class equivalents:

- Economics = ECON 2105 or 2106 (Macro or Micro Econ)
- Advanced Comp= ENGL 1101 or 1102

Alg 2 must be taken at DHS. We recommend students take Am Lit/AP Lang at DHS (EOC required)



COURSE SCHEDULING



- Full-Time students (12+ hours) must take a minimum of 4 college courses per semester.
- Part-Time students can take 1 or more college courses combined with high school courses.
 - We recommend that PT students take 8am or afternoon courses.
 - High school courses take priority. If an error occurs with scheduling, your counselor will work to you resolve it.
- All dual enrollment courses must be completed off campus regardless of format.

IMPORTANT CONSIDERATIONS



- Register early! First come, first served.
 - Registration must be completed by the first day of school (both semesters) or you will default to a DHS schedule.
- College and high school calendars are different.
 - College courses typically start later than high school and end earlier.
 - College courses run on a semester or quarter schedule.
 - Holiday/breaks may be different (plan your vacations accordingly)

COURSE FUNDING



- Students & parents must complete the [gaFutures funding application](#) each school year.
- Male students that turn 18 must complete **Selective Service** requirements to receive funding.
- The DE funding cap is 30 credit hours or 45 quarter hours with a max per term of 15 semester hours.
 - It is the student's responsibility to track funding hours.
 - Families can self pay for college courses past 30 credit hour max.
 - All funding must be used before self-paying.
 - Self-pay courses can only be posted to transcript if they qualify for DE funding.

ADDITIONAL INFO



- Students can take courses at 2 postsecondary institutions at a time. (typically GT and other institution)
- Tuition, mandatory fees, and books are covered by the DE program.
 - Students are responsible for all other payments such as parking passes, lab fees, etc.

WILL MY DE COURSES TRANSFER?



- Upon completion of your high school diploma, students need to send their college transcript to their next college of acceptance for them to review.
- Credit Transfer Info for GA:
<https://www.gatransfer.org/>
- TCSG→USG [Articulation Agreement](#)



NEXT STEPS:

1. SIGN VIRTUAL STUDENT ADVISEMENT PLAN.
2. FILL OUT GA FUTURES FUNDING APPLICATION
(STUDENT & PARENT PORTIONS)
3. SELECT COURSES (TO THE BEST OF YOUR
ABILITY)
4. VERIFY COURSES WITH COUNSELOR & ADJUST
SCHEDULE.
5. MEET WITH COLLEGE ADVISOR.
6. TURN IN YOUR COLLEGE SCHEDULE TO YOUR
COUNSELOR.