

Denmark High School Request for New Club Application

New Club Applications Only Accepted the First 2 weeks of Each Semester

Curriculum based Clubs - Clubs which are directly related to the curriculum offered in the school. These clubs are organized and directed by a faculty advisor.

Non-Curriculum Clubs - These are clubs that are not directly related to curriculum. These are initiated and operated by students enrolled at Denmark High School. These clubs are open to all students in the school and attendance is voluntary. Non-curricular student clubs are operated under the close supervision of a faculty supervisor.

Required Steps:

1. A request form must be completed and presented to the Athletic Director/Activities Director (Coach Karen). The AD and members of the Administration Team then reviews and gives final approval for the formation of the requesting club. The completed club constitution **MUST** accompany the request form. The constitution **MUST** contain each of the articles listed on the sample club constitution. No club may limit its membership on the basis of race, ethnicity, gender or any other discriminatory means. The signatures listed below indicate that all parties have read the club constitutions and support the proposed articles.
2. During the school year the minutes of every meeting, as well as regular financial reports, must be submitted to the faculty club sponsor.

A new club will be recognized after these steps have been taken and will remain in good standing only as long as they continue to fulfill the requirements outlined above.

We request that the _____ Club be formed.

The advisor will be: _____

Advisor Signature: _____

The President will be: _____ Email: _____

Phone number: _____

Approved on this Date: _____

Athletics & Activities Director Signature: _____

The following ten students do affirm that they will support and help maintain the above-named club:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Denmark High School Club Constitution

The requesting party needs to create a club constitution that must include each of the following articles. If your club has a national charter, this must be submitted in addition to the national charter. Have the Club Advisor and the Club President sign the constitution and submit with this packet.

Article I: Name and Purpose of Club. The name should reflect the Purpose and the purpose should coincide with how the club will contribute to Denmark by meeting some need of the student body.

Article II: Eligibility- Membership restrictions shall only be allowed in honorary clubs or in those clubs where special achievement is required. No clubs shall limit membership on the basis of race, ethnicity, gender or age.

Article III: Election of Officers: Describe the method of how officers will be elected or appointed.

Article IV: Responsibilities- Describe each officer's function as well as his/her specific responsibilities

Article V: Removal of Officer- Describe conditions and methods under which an officer may be removed.

Article VI: Fundraising- If you are going to be involved fundraising, all requests must be submitted by sponsor at start of school year.