

FCS HEALTH SERVICES GUIDELINES

EMERGENCY SEIZURE MEDICATION

The FCS Student Support Department provides for the monitoring, storage and administration of medication to students with medical conditions. Through the school nurse program, FCS Student Support also trains and supervises additional FCS personnel in the administration of medication.

The following medication rules and procedures have been developed to address the administration of emergency seizure medication including, but not limited to the following: Diazepam, Diastat, Midazolam, and/or Versed medication. These medication rules and procedures apply to FCS students during regular school hours, at school-sponsored activities, and at after-school events. These medication rules and procedures shall be communicated to parents/guardians, students, and all FCS school staff as appropriate.

I. GUIDELINES FOR EMERGENCY SEIZURE MEDICATION

- A. Emergency Seizure Medications addressed in these guidelines include, but are not limited to, the following: Diazepam/Diastat rectal gel and Midazolam/Versed nasal spray.
- B. Emergency seizure medications may not be transported to school or returned home by U.S. mail or other delivery service.
- C. The parent/guardian/designated adult responsible for an FCS student who has been diagnosed with a seizure disorder should complete annually and/or if change in medication the FCS Questionnaire for Parent(s) of a Student with Seizures, FCS Seizure Action Plan, and FCS Request for Administration of Medication in order to allow the FCS school nurse and school staff to determine the student's special needs and to be able to provide a positive and supportive learning environment.
- D. In order for an FCS student to be authorized to carry emergency seizure medication to school, the student and that student's parent/guardian/designated adult and physician are required to complete annually and/or if change in medication the FCS Authorization for Students to Carry a Prescription Inhaler, Epinephrine Auto Injector, Insulin, Diabetic Supplies, or Other Approved Medication form and return it to the school to be kept on file with the school nurse.
- E. FCS school employees (including FCS bus drivers and/or bus monitors) will not assume primary responsibility and liability for transporting and/or storing student emergency seizure medication.
- F. Administration of Emergency Seizure Medication On The School Bus
 1. Consistent with the opinion of the Children's Epilepsy Center of Children's Healthcare of Atlanta, FCS Student Support has determined that the use/administration of Diazepam/Diastat rectal gel and Midazolam/Versed nasal spray is not appropriate during student transportation on an FCS school bus. Please also note Section II Medication Administration for Students in Special Education.

Both the determination of FCS Student Support and the opinion of the Children's Epilepsy Center of Children's Health Care of Atlanta are based on the following factors:

- a. Need for specialized training of school bus personnel

- b. Inability to administer safely, due to space limitation on the school bus
- c. Global traffic safety issues
- d. Student privacy and confidentiality.

The following procedures will be followed by FCS school bus personnel when a child has a seizure during transportation on an FCS school bus:

- a. If a seizure is observed on a school bus, the seizure should be timed.
- b. If the seizure lasts longer than five (5) minutes, 911 should be called for assistance.
- c. Any additional instructions to be followed by emergency medical personnel should be outlined in the FCS Seizure Action Plan on file for the student.
- d. See FCS Seizure Action Plan (a seizure is considered an emergency).

II. MEDICATION ADMINISTRATION FOR STUDENTS IN SPECIAL EDUCATION:

- A. Medication administration for students who are classified as severely or profoundly intellectually disabled, lower functioning moderately intellectually disabled, orthopedically impaired, severely behavior disordered or severely emotionally disabled, and/or are not able to administer their own medication should adhere to the following guidelines:
 - 1. The school principal should:
 - a. Designate special education staff to administer medications to identified students;
 - b. Designate additional personnel to be trained to assist with medication administration in the event of absence of the special education staff member;
 - c. Notify designated personnel of the absence of the special education staff member.
 - 2. FCS Special Education and FCS Student Support will:
 - a. Provide annual in-service training of FCS special education staff (including special education bus drivers and monitors) and designated FCS personnel who assist in medication administration;
 - b. Provide appropriate supervision of trained FCS personnel;
 - c. Consult with the school principal if there are concerns regarding the selection of designated special education personnel for medication administration which may affect the physical health or safety of the identified student.

PARENT NOTIFICATION OF FORSYTH COUNTY SCHOOLS PROTOCOL FOR ADMINISTRATION OF DIASTAT/VERSED

STUDENT NAME: _____ DATE OF BIRTH: _____
(Please Print)

- If needed for a prolonged or cluster seizure, Diastat and/or Versed will be administered to a student per the written orders of the student’s physician.
- Diastat and/or Versed will be administered by the school nurse or other school personnel who have received training on the procedure for giving this medication.
- If Diastat and/or Versed is administered, **911 will be called immediately.**
- When Diastat and/or Versed is given, there will be close monitoring of the student’s respiratory status and seizure activity.
- Once Paramedics arrive, they will determine if the student needs transporting to the nearest children’s hospital or if the parents can monitor the child at home. If parents are not on site at the school, the student will be transported to the hospital.

Parent/Guardian will be contacted as soon as possible.

Contact Names

Contact Phone Numbers

1. _____
2. _____
3. _____

Diastat and/or Versed will be stored at the school and will not be transported to and from school. FCS school employees (including FCS bus drivers and/or bus monitors) will not assume primary responsibility or liability for transporting and/or storing student emergency seizure medication.

If your child has a seizure on the bus, **the bus driver will call 911.** However, when on field trips with the teacher and paraprofessional, Diastat and/or Versed may be administered with parent/guardian permission.

Trained school staff have my permission to administer Diastat and/or Versed if a seizure occurs while on a field trip.

_____ Yes _____ No

I have read and understand the above protocol for administering Diastat and/or Versed to my child.

Parent/Guardian (Please Print)

Date

Parent/Guardian Signature