

PARENTS' GUIDE TO INTERNSHIP FORSYTH (WORK-BASED LEARNING)

“ My manager is very supportive and flexible. I was scared that they would expect me to know everything but she has been teaching me as we go. I like the work and love the people I work with! ”
Forsyth County School Student



“ My internship is outstanding because it gives me an opportunity to help me grow in this field and give me some tips for college. ”
Forsyth County School Student



WHAT IS INTERNSHIP FORSYTH?

Internship Forsyth (Work-Based Learning) is a structured experience which connects classroom learning to an engaging job opportunity. Students are allowed to leave the school campus to intern with local businesses, earning course credit for the experience. Internships can be paid or unpaid.

THE PURPOSE OF INTERNSHIP FORSYTH (WBL)

The purpose of the program is to assist in providing a highly trained and career-oriented young workforce, while helping students to build on the skills and knowledge gleaned from their CTAE (Career, Technical, & Agricultural Education) courses. Ideally, internships should be aligned with a student's career pathway and career interest. The various CTAE (Career) Pathways at the high schools are shown here.

Career Pathways typically consist of three sequential courses. Students are strongly encouraged to complete at least two courses in a particular career pathway before enrolling in Internship Forsyth.



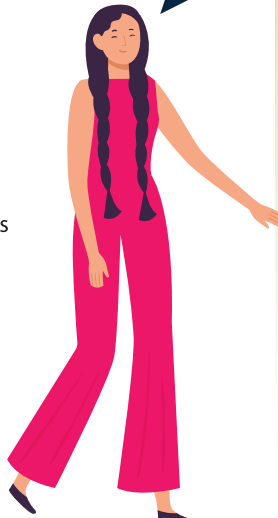
CTAE CLUSTERS OFFERED AT FORSYTH COUNTY SCHOOLS

- Agriculture, Food, and Natural Resources
- Architecture and Construction
- Arts, AV/Technology, and Communications
- Business, Management, and Administration
- Education and Training
- Energy
- Finance
- Government and Public Administration
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections, and Security
- Manufacturing
- Marketing
- Science, Technology, Engineering, Mathematics
- Transportation, Distribution, and Logistics

QUICK FACTS ABOUT INTERNSHIP FORSYTH (WORK-BASED LEARNING)

- The goal is to place students in structured internships (August to May) aligned with their career interests and related coursework.
- Students are released from school either in the morning or afternoon for one, two, or three class periods so they may report to their internship sites. Students may report at different times from their released periods, but they must leave the school campus during their internship periods.
- Students are required to work a minimum of 5 hours per week for each class period of internship.
- Some internships are paid job experiences and others consist of non-paid job-shadowing of a mentor.
- Students are selected for the program based on GPA, attendance/behavior record, and teacher recommendations. All students selected must be age 16 as of September 1 of that school year and must have reliable transportation.

“ I have loved being able to practice something that I love. I enjoy working with adults and completing projects that matter and that my company actually uses...it has been a great experience so far! ”
Forsyth County School Student



WHY INTERNSHIP FORSYTH?

Many students exit high school without a tentative career path. Some will change their college major multiple times. Now is the time for career exploration. Internships allow young people to see how their interests translate to a job while also serving as a transition from the classroom to a professional environment.

MORE SPECIFIC BENEFITS FOR STUDENTS INCLUDE:

- Building a competitive, stand-out resume and college application
- Networking with seasoned professionals in the field of interest
- Gaining real-world experience which connects to the classroom
- Developing a strong work ethic and positive work habits critical for workplace success
- Receiving access to exclusive job opportunities unavailable to other high school students
- Determining a career path and direction for further education

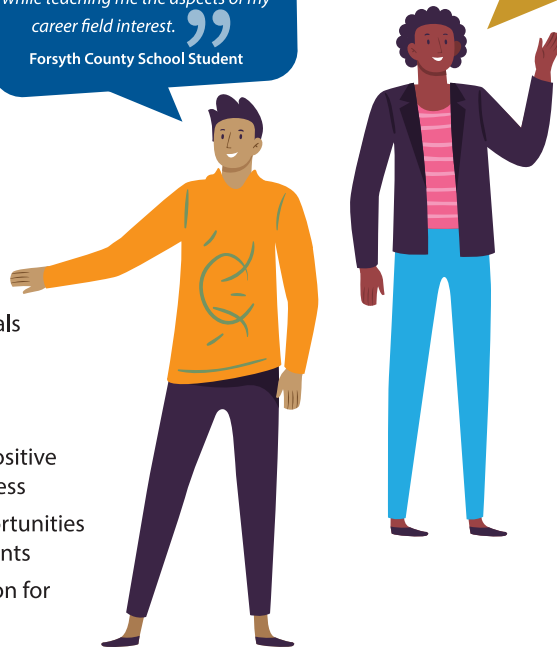
HOW DO STUDENTS SECURE AN INTERNSHIP PLACEMENT?

Although ultimately it is the student's responsibility to find a placement, the student's Career Development Specialist will assist in this process. Many businesses and organizations in the community routinely hire Internship Forsyth students and internship opportunities will be communicated to students, typically beginning the Spring before enrollment. A county-wide orientation is also held in the Spring to familiarize students with program expectations and to provide them with job-seeking tips. Students must secure an internship placement by the first day of school in August.

"I think it's a great way to see whether you like the career field you plan on going into!"
Forsyth County School Student

"This course really pushed me to step out of my comfort zone, all while teaching me the aspects of my career field interest."
Forsyth County School Student

"I've learned a lot about the field I eventually want to get into after I graduate college. I feel it has helped me prepare well for college and also my future career."
Forsyth County School Student



PROGRAM EXPECTATIONS

Student Expectations

- Report to the internship site as scheduled by the employer/mentor
- Comply with all policies of the workplace in a professional manner
- Complete monthly hour documents and assignments on time
- Remain at the internship site for the entire school year unless there are extenuating circumstances which are communicated to the Career Development Specialist immediately
- Consult promptly with the Career Development Specialist regarding problems at the internship site so issues can be resolved quickly
- Understand that your conduct may impact our ability to use the internship placement as a site for future interns

Parent Expectations

- Suggest to your child individuals or businesses that may lead to a potential internship, but allow your child to secure the internship on their own
- Encourage your child to handle issues with their employer/mentor and Career Development Specialist before getting involved

"I have been able to learn a lot more than what can be taught in a typical classroom setting."
Forsyth County School Student

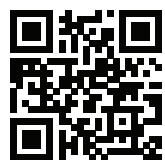
INTERNSHIP FORSYTH WORK-BASED LEARNING

Forsyth County Schools

HOW ARE STUDENTS GRADED?

Internship Forsyth is a graded course which must fit into the student's daily class schedule. Students may register for one, two, or three periods of internship; therefore, students can receive up to 3 course credits per year. The on-the-job experience is the invaluable and most visible piece of the program; however, it is not the only aspect of the course. Student interns learn critical employability skills by completing short, but meaningful monthly assignments. They are responsible for submitting documented work hours monthly and receive periodic evaluations from their employers/mentors. Students also attend monthly meetings with their Career Development Specialist as well as a few special events focused on professional development throughout the school year.

Forsyth County Schools
COLLEGE & CAREER
DEVELOPMENT



For more information contact your school's Career Development Specialist or scan this QR code.



www.forsyth.k12.ga.us/ctae
#fccollegecareer

