

SOARIN' PARENT INFORMATION AND POLICIES

New Hope Elementary - After School Program 2022-2023
Grades K-5

Starting Monday, August 8, 2022

Directors: Laura Chapman (f38528@forsyth.k12.ga.us) 678 965-1501
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ENROLLMENT/REGISTRATION

SOARIN' provides a safe and engaging after school environment for **students in kindergarten through fifth grade**. A completed *Registration Form* and registration fee (\$50 for 1st child and \$40 each for additional child) must be collected from each child prior to participation in the program. In addition, a signed copy of the *Parent Information and Program Rules* document is required. For the 2022-23 school year SOARIN will open on Monday, August 8, 2022.

FULL-TIME AND PART-TIME STATUS

Full-time status is 3-5 days per week and part-time status is 1-2 days/week attendance. Please be aware that their status of full-time or part-time does NOT change week-to-week based on the school calendar or absences. **If, after registering for a full-time or part-time spot, you decide you need to change your designation during the year, please contact a program director to determine if that is feasible based upon enrollment numbers.**

TUITION AND FEES

Full-Time: \$75/week (3-5 days/week) and each additional child is \$50/week
Part-Time: \$50/week (1-2 days/week)
Drop-Ins: \$25/day/child (limit of 3 times)
Early Release: \$25/day/child without registration
Late Pickup: A fee of \$2/min is charged for late pick-ups past 6:00pm

PAYMENT

Registration fees can be paid by cash/check prior to the New Hope Open House events on August 1st and 2nd, 2022. Please mail checks to: New Hope Elementary School
4810 Castleberry Road
Cumming, GA 30040

Checks should be made out to New Hope Elementary and should include the name, SOARIN', at the top as well as your student(s)' names in the memo field. We will also accept registration payments at both Open House events in August. *After August 2, 2022, all registration fees must be paid via My Payments Plus.*

Tuition is billed on the 1st of each month for the previous month. Tuition must be paid via My Payments Plus by the 15th of each month. Late payments will incur a 10% late fee and repeated late payments may cause your child to be dismissed from SOARIN'. Note that tuition does not fluctuate when your child is absent or based upon the school calendar. You will not be charged the regular weekly tuition for the scheduled full week breaks such as Fall, Thanksgiving, Christmas, and Spring Breaks.

HOURS

SOARIN' hours are from dismissal to 6:00pm. SOARIN' will NOT be open during school holidays or inclement weather days. **A late pickup fee of \$2/min must be paid** upon pick-up if you are late picking up your child. **Three or more late pick-ups may result in dismissal** from SOARIN'.

PICK-UP

Students will only be released to the parent or authorized persons listed on the child's registration form. A program director must be notified by email of any changes in procedure or special circumstances. Picture ID will be checked until our staff is familiar with authorized persons. **Parents must come into the building to sign out their child(ren).**

EARLY RELEASE

On scheduled early release days, hours are from dismissal to 6:00pm. There is no extra cost for students who are already registered in the program. For those that are **not** registered, there is a \$25 fee per student/day (drop-in rate). *In the event of early release due to inclement weather/other emergencies, SOARIN' will NOT be open.*

DROP-IN

An *unregistered* student may "drop-in" to SOARIN' up to a maximum of three times. After the third drop-in, you must register your student as part-time or full-time and pay the annual registration fee in order to continue attending SOARIN'. The drop-in option is designed to accommodate an emergency or last-minute circumstance only. To arrange a drop-in, please email a SOARIN' co-director.

HOMEWORK/READING

A quiet homework/reading time is allotted daily for all students. We will work with students to document their required 30 minutes of "home reading" provided they bring their book(s) and reading log. It is the child's responsibility to know if they have homework to complete.

CLOTHING

Please be sure to dress your child in weather-appropriate clothing according to school regulations. For kindergarten and first grade students, PLEASE keep a complete change of clothes in their backpacks.

ELECTRONICS/TECHNOLOGY

We do allow devices, but the SOARIN' and/or New Hope Elementary is not responsible for them. Use of devices will be limited to 15 minutes in the afternoons and is allowed only upon parent request by email. As always, the Forsyth County Schools Technology Protocol applies to the use of any device at school.

BEHAVIOR POLICY

- First offense:** Warning and time-out/laps
- Second offense:** Behavior incident report filed and time-out/laps
- Third offense:** Behavior incident report filed and suspended from SOARIN' for 1 week
- Fourth offense:** Behavior incident report filed and dismissed from SOARIN'

Inappropriate language, physical aggression, talking back and disrespect to instructors are some examples of unacceptable behavior and worthy of a behavior incident report.

Please be aware that some acts of physical aggression towards adults or students are more severe safety concerns and could result in immediate suspension or dismissal from the program.

SOARIN' strives to provide an atmosphere conducive to the safety and well-being of all participants and staff. This program operates under the same code of conduct as Forsyth County Schools.

Please sign and acknowledge that you have read and understand the above guidelines.

Parent Signature: _____

Parent Name: _____

Child's Name: _____

Today's Date: _____