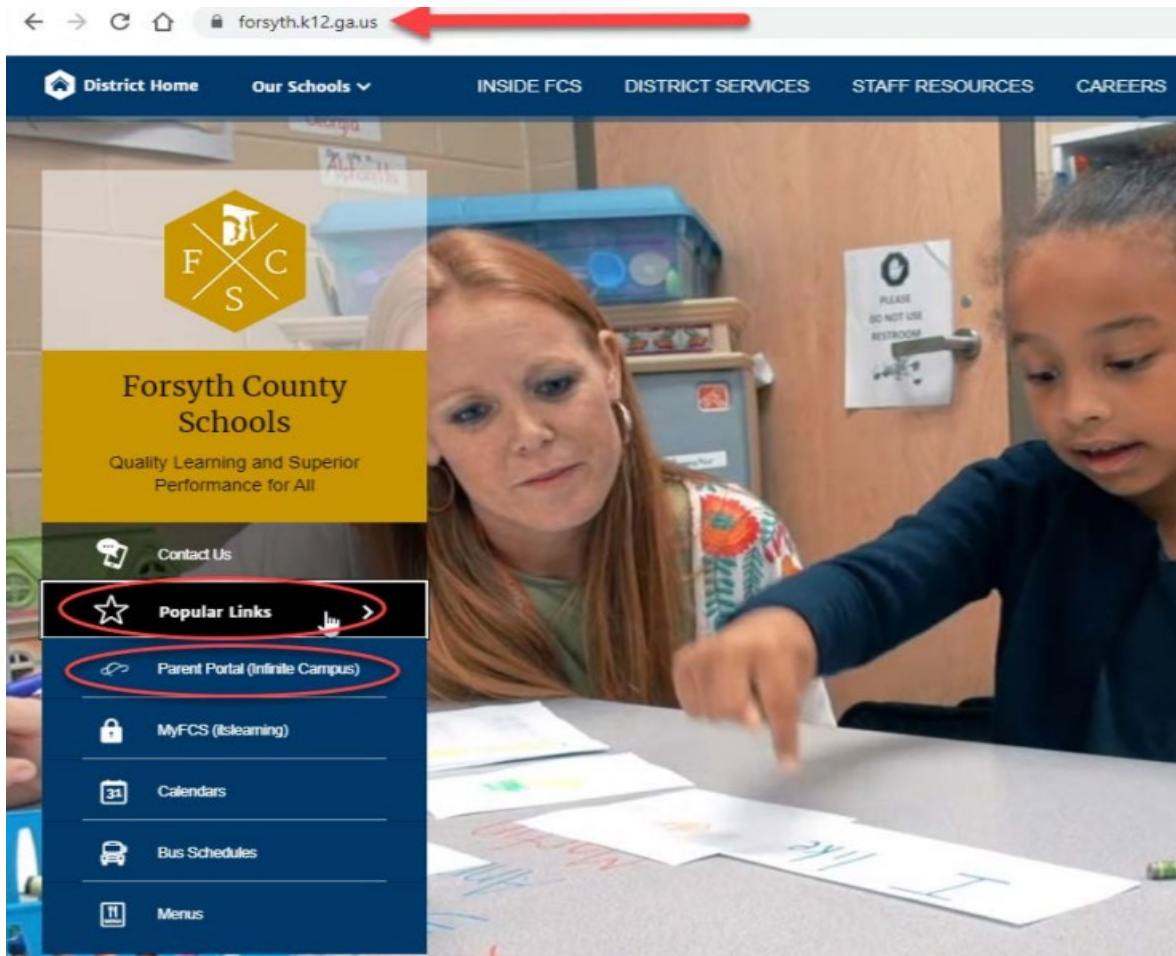# Parent Portal Instructions – Updating Emergency Contact Priority for Family Members

1. Log into your smart phone app or go to www.forsyth.k12.ga.us. Find Popular Links and then click on Parent Portal (Infinite Campus).

2. Type in your school assigned Parent Portal login and password. If you do not have a Parent Portal login and password, you will need to go to your school with a valid photo ID and get your unique login and password to access your student's information.

Type in your username and password. Then, click Log In.

Infinite Campus

Forsyth County

Parent Username

Password

Log In

Forgot Password?   Forgot Username?   Help

Log In to Campus Student

—— or ——

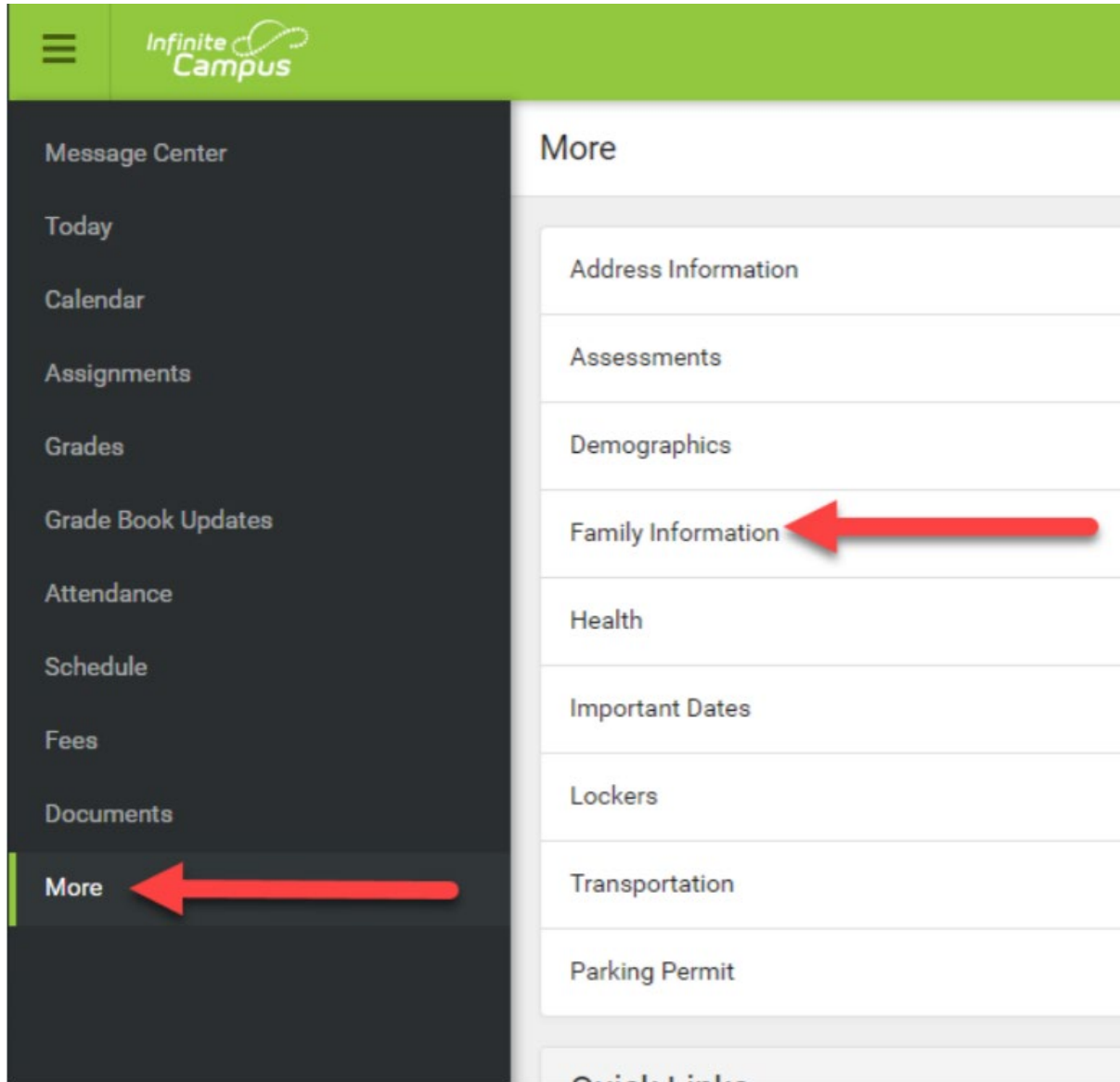New User?

Friday 05/08/2020

If you do not have a Parent Portal account please

1. Please write a letter requesting that your activa contain your original, signature, child(ren)'s name(picture id. You may upload (Click Here for the Sec letter with attachment for processing.

Click Here for Parent Portal Request Instructions v

2. Use your Activation Key to create an account fo

3. Click on the More option on the left menu. Then click on Family Information

4. Once inside Family Information, you can update the Emergency Priority Contact Order of those who live within the same household. Each family member has a section. Go to the section of the person whose information needs to be corrected and hit the update button below his/her name.

5. Change/update the Emergency Priority contact order connected to the person and then hit the blue Update button at the bottom. A request to make the update will be sent to the Student Information Department for verification. Once verified, the Student Information Department will update the account