



# PURCHASING DEPARTMENT

136 Elm Street, Cumming, GA 30040  
Phone: 770-781-6603 Ext. 311150  
Fax: 770-888-0222

*Quality Learning and Superior Performance For All*

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November 20, 2015

Alpha Office Products  
201 Kelly Mill Rd  
Cumming, GA 30040  
Attn: Walt Woliver

Dear Mr. Woliver:

This is to advise you that your company has been awarded a contract from our recent **RFP# P16-02, Office Supplies**. The effective date of this contract is January 1, 2016 and terminates on December 31, 2016.

This award is in accordance with the terms and conditions of the contract and with your pricing to remain firm the entire contract period.

This award letter is not an official order. If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or [ttryan@forsyth.k12.ga.us](mailto:ttryan@forsyth.k12.ga.us). We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely:

Brad Richardson  
Purchasing Director