



## Lambert High School Registration Timeline 2019-2020

### Rising Juniors and Seniors ONLY (11th-12th Grade)

We are excited to welcome you to Lambert High School and the 2019-2020 registration process. Please read below for information and dates that will help guide you as you complete the registration steps.

Date	Time	Location	Activity
January 18, 2019	4:00 p.m.	FCS	OOD Deadline
January 28-Feb 1, 2019	ALL DAY	LHS	LHS Teachers Make Student Recommendations
February 27, 2019	8:00 a.m.	FCS	Portal Opens for Elective Registration
March 6, 2019	4:00 p.m.	FCS	Elective Portal Closes
March 11, 2019	8:00 a.m.	FCS	Online Waiver OPEN
March 18, 2019	4:00 p.m.	FCS	Waiver Deadline
March 26-28, 2019	8:00 am/ 4:00 pm	FCS	Portal Opens for Registered Course Review <b>VIEW ONLY - No Changes made in portal during this window</b>

· **LHS Teachers Make Student Recommendations** Your current core area teachers will make course recommendations for next year.

- You cannot make a change in the recommended classes using Parent Portal. (See Online Waiver section below)
- If you have questions/concerns regarding the core recommendation(s) you see on-line, please contact your student's current academic teachers or your current counselor.

· **Portal Opens for Elective Registration** In order to view teacher recommendations and register for elective courses, parents must have Parent Portal access. If you do not have a Parent Portal password, contact your child's current school to complete this process. If you have forgotten your password or are having problems with your account, you may contact the Forsyth County Board of Education at (770) 887-2461.

- Parent Portal will be open Wednesday, February 27th until Wednesday, March 6th to allow for the selection of elective and alternate choices.
- Reminder: Some elective courses require an application (located on the Counseling web page – [www.forsyth.k12.ga.us/lhs](http://www.forsyth.k12.ga.us/lhs)) or an audition with the teacher.
- Students who do not have internet access at home will be scheduled during the school day.
- The **Select Elective Courses** handout identifies the course number(s) needed to select electives. This course catalog is posted on our counseling web page. We strongly encourage you to review the course descriptions before making your selections.
  - A total of seven classes per year are required. Each student will be scheduled for one Lunch and Learn period.
  - R = required courses, E = electives, A = alternates
  - Course numbers with a y = year-long and course numbers with an s = semester-long
  - Please understand that you are selecting your wish list only. THIS IS NOT YOUR FINAL SCHEDULE.
  - We cannot guarantee that you will receive your first choices when selecting elective courses.
  - Students must select 5 alternate courses and choose in order of preference.

· **Online Waiver** Regarding Academic Courses ONLY - should you either *disagree* with the recommendation(s) or the recommendation(s) is *missing*, please complete an online Course Waiver found on the Counseling web page ([www.forsyth.k12.ga.us/lhs](http://www.forsyth.k12.ga.us/lhs)).

- The waiver form will be available beginning March 11, 2019 at 8:00 a.m. and will close on March 18, 2019 at 4:00 p.m.

The waiver deadline is March 18<sup>th</sup>. We set this deadline in order to be able to be able to make decisions about resources for the upcoming year. The waiver form will not be available after March 18<sup>th</sup>. All schedule change request will be evaluated on a case by case basis.

· Adequate enrollment and staffing are required for courses to be offered in the upcoming school year. Courses, numbers of sections, and staff assignments are determined on the basis of need. Each high school reserves the right to cancel, without prior notification, any course listed in the course catalog and/or rearrange any prescribed course sequence and to make schedule changes for the purpose of balancing class size.

**PLEASE CONTINUE TO CHECK THE COUNSELING WEB PAGE FREQUENTLY FOR HELPFUL INFORMATION REGARDING COURSE REGISTRATION.**