



# Sharon Elementary Technology & BYOT Protocol

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, Sharon Elementary wants to encourage students to join the initiative, *Bring Your Own Technology* (B.Y.O.T.) and with parent permission, students are able to bring personal devices to school for instructional use.

## Sharon Elementary's Role and Responsibilities Regarding BYOT:

1. Sharon Elementary is not liable for any device that is stolen or damaged.
2. Teachers are instructed to lock their doors when leaving the room, however responsibility to keep the device secure ultimately rests with the individual owner.
3. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts via the Forsyth County Schools Code of Conduct.
4. We recommend protective cases and labeling for devices, to distinguish one from another.

## Teachers' Role and Responsibilities Regarding BYOT

1. Teachers will utilize technology for instructional purposes.
2. Teachers will communicate information regarding apps used in class, ahead of time.
3. Teachers will monitor students while using technology, keeping in mind that students are expected to follow the *Responsible Use Guidelines*.
4. Teachers will revoke technology privileges, if a student chooses not to follow the *Responsible Use Guidelines*.
5. Teachers will utilize technology available within our school as needed, to supplement BYOT.
6. Teachers will utilize apps, sites, and resources that are appropriate for student use.

## Students' and Parent/Guardians' Role and Responsibilities Regarding BYOT

1. Students will follow the *Responsible Use Guidelines* or lose their technology privileges.
2. Students will take full responsibility for their devices, at all times.
3. Students/ Parents must download apps from home. (App purchases are currently blocked at school).
4. Students must keep their devices in their backpacks (or secure location) while riding school buses.
5. Students may not post images/videos of other students or staff, on public and/or social networking sites.
6. Students realize that printing from personal laptops/ devices will need to be completed at home.
7. Personal devices must be charged prior to bringing them to school and run off their own batteries while at school.
8. Students will use approved sites to access images and information while at school. (In-app searches are not advised).
9. Parents and students understand that every effort is made to utilize the BYOT filtered network. If students choose to utilize in-app searches, 3G, or 4G capabilities, they do so at their own risk.

# Responsible Use Guidelines for Forsyth County Schools' Community

The mission of Forsyth County Schools (FCS) is to prepare and inspire all students to contribute and excel. The district provides ongoing student instruction that develops graduated digital citizenship for using technology as a tool to achieve this mission. Information and Communication Technology is an integral part of FCS' curriculum across subjects and grades in developmentally appropriate ways, and it is aligned to the competencies listed in the district's Learner Profile which includes seek knowledge and understanding; think critically and solve problems; listen, communicate and interact effectively; exhibit strong personal qualities; and engage and compete in a global environment.

I understand that using digital devices (whether personal or school owned) and the FCS network is a privilege, and when I use them according to the Responsible Use Guidelines I will keep that privilege.

All members of Forsyth County Schools' community agree to follow the Forsyth County Schools Code of Conduct, school rules and commit to the following responsible use guidelines.

## I will:

- Use digital devices, networks and software in school for **educational purposes and activities**.
- Keep my personal information (including home/mobile phone number, mailing address, and user password) and that of others **private**.
- Show **respect** for myself and others when using technology including social media.
- Give **acknowledgement to** others for their ideas and work.
- Report inappropriate use of technology immediately.

The Responsible Use Guidelines will be reviewed each school year together with students and teachers and will provide a springboard for teaching and learning around topics such as Internet safety, digital citizenship and ethical use of technology.

# Responsible Use Guidelines- Technology

**T**hink about privacy before posting

**R**ecognize others' work and ideas

**U**nleash learning with technology

**S**tand up to inappropriate use

**T**reat myself and others with respect

# Sharon Elementary B.Y.O.T. Agreement

(If parent/ guardian permission is given, please send this page, signed, back to school)

Students and parents participating in B.Y.O.T. must adhere to the Student Code of Conduct, as well as all Board policies, particularly in regard to Student Responsible Use Guidelines. Please understand that the use of personal devices to support educational experience is *not a necessity but a privilege*. With respect of the rules, this privilege will benefit the learning environment as a whole. If rules are abused, privileges will be taken away. **No student will be permitted to use personal technology devices unless the agreement is signed and returned.**

**Please read carefully and initial each statement:**

Parent Initials	Student Initials	Information Reviewed <i>*(Information located on Sharon’s Website. Go to Quick Links, then click on the Sharon BYOT link).</i>
		I have reviewed and understand the information regarding <i>Sharon Elementary’s Role and Responsibilities Regarding BYOT.</i>
		I have reviewed and understand the information regarding <i>Teachers’ Role and Responsibilities Regarding BYOT.</i>
		I have reviewed, I understand and I will abide by the <i>Students’ and Parent/Guardians’ Roles and Responsibilities Regarding BYOT.</i>
		I have reviewed, I understand and I will abide by the <i>Forsyth County Schools Code of Conduct and Student Responsible Use Guidelines.</i>
		I permit my child to bring a personal device to school to use for instructional purposes.

**Please read carefully and complete the information below:**

I understand and will abide by the policies and guidelines set forth in the **Sharon BYOT Protocol**. I hereby give permission for my child to bring in personal technology devices into their classroom, to be used instructionally. I further understand that any violation may result in the loss of technology privileges as well as other possible disciplinary action.

Student Name (Printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name (Printed): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**My child has permission to bring the following technology devices to school:**
