### Accident Case #

**REPORT OF PROPERTY DAMAGE BY BUS**

**A. Private Property Damage**
1. Date___________ 2. Time___________ AM/PM 3. Day of Week___________
4. Type of route / trip being provided - Regular Route ____ Extended Day____ Field Trip____
5. Address where Property Damage is Located
6. Type of Property Damaged (for example: mailbox, fence, signs, etc.)

**Amount of Damage to Property**
1. ____ None 2. ____ Barely Visible (possible structural damage) 3. ____ Light Damage 4. ____ Heavy Damage 5. ____ Severe Damage

**B. Bus**
5. Driver’s Name
6. Passengers Yes__________ No__________ 7. # Students________________ 8. # of Other Passengers_________

**C. Injuries**
1. # Student(s) Injured_______ 2. Driver Injured Yes_____ No_____ Driver Transported Yes_____ No_____
3. # Students transported for medical attention _______ 4. Other passengers transported for medical attention________

**D. Citations**
1. Name of Police Department __________________________ 2. Police Officer__________________
Driver of Bus Cited? ______ Yes _______ No

How did the accident happen? ____________________________________________________________________________________________

**E. Damage to Bus**

<table>
<thead>
<tr>
<th>Damage Type</th>
<th>Rear</th>
<th>Front</th>
<th>Right Rear Side</th>
<th>Left Rear Side</th>
<th>Midline</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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<tr>
<td>Barely Visible</td>
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<tr>
<td>Light Damage</td>
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<tr>
<td>Heavy Damage</td>
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<tr>
<td>Severe Damage (vehicle towed from scene)</td>
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</tbody>
</table>

Road Paved _____ Unpaved _____ Gravel _____ Dirt _____ Mud _____ Wet _____ Icy _____ Dry _____

Describe Road Conditions

Weather: Clear _____ Fog _____ Rain _____ Cloudy _____ Sleet _____ Snow _____ Ice _____ Dust _____ Bright Sun _____

Mechanic Dispatched to the Scene? ______ Yes _______ No

Name: __________________________________________________________ Transportation Personnel Signature

**Other Info.**

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________