Dear Senior Class & Parents/Guardians:

In celebration of your upcoming graduation, the Senior Class Officers & Graduation Committee would like to extend to you an opportunity to purchase and/or make yard signs honoring your graduation. These signs will be placed along Wolverine Way the week of May 11th and picked up after the Senior Breakfast on May 19th.

Specific details include:

- Parents and /or Seniors may make a 18”x24” yard sign to be lined at both Drew Road & Kelly Mill entrances.
- Signs will go up the week of May 11th and will remain until after the Senior Breakfast on May 19th.
- Seniors may take signs home with them after the Senior Breakfast.
- Any remaining signs will be taken down and discarded on May 20th.
- Signs should be school appropriate – language and photos. They must meet school guidelines.
- They can be handmade or professionally printed.
- If a sign does not follow the required measurement regulations (18”x24”), it will not be put up.
- All orders are due by Friday, May 6th for approval. If they are ordered through our school vendor, we will handle coordinating pick up & approval. If you are making your own or having it printed by another company, please drop the sign off in the counseling office.

West Forsyth High School has partnered with our in house printing company, The West Ink, and you may order your sign directly from them. **Please be aware this is a student managed business and all work is done by students while being supervised by teachers.** These yard signs will be $20 for one side and $25 for two-sided and must be ordered directly through The West Ink. These signs will be full color and will have your student’s picture on them. We have a release from Cady Studios that allows only The West Ink to print your student’s formal senior photos. Please follow the directions on the order form (file is attached) for ordering. **You may hand create your own sign or have it printed from another company; however, it must fulfill the requirements outlined above.**

If you would like to purchase a yard sign, West Ink students will be in Mrs. Belue’s room (1601) before school and will be in the cafeteria at lunch. Payment must be made at time of order. West Ink will begin taking order Thursday, April 30 before school starting at 7:45 a.m. in room 1601 and during lunch in the cafeteria. The last day to order will be May 6. West Ink questions may be directed to their staff at west.ink14@gmail.com.

**West Forsyth High School does not assume any responsibility for any signs that are lost, damaged, vandalized or stolen once displayed as we will not be able to monitor them.**

Please let me know if you have any questions regarding this matter.

Sincerely,

Jenny Urash
WFHS Senior Sponsor
jurash@forsyth.k12.ga.us